

CSU Application Workshop
October 14, 2009
www.csumentor.edu

Materials needed: high school transcript, complete list of senior classes, SAT/ACT results, residency/citizenship status, family income (optional or required for fee waiver), credit/debit card information or other means of payment.

SDA CEEB code: 050865

Application Deadline: Oct. 1- Nov. 30

Support: 1-800-468-6927 or support@csumentor.edu. Support staff will NOT be available from Nov. 25-29

Apply Online - Undergraduate Admission Applications – Click for **Tutorial**

Fall 2010-11 – **Create An Account** (Write down your username and password and keep it somewhere that is easily accessible to you. Use an appropriate email address and check your inbox at least weekly.

Some campuses require you to send an official transcript.

Application Manager: You apply to one campus and then submit. Then click on another campus and most of the info will be pre-populated. Make changes or additions and submit. Continue for each campus.

The AM screen will tell you to which campuses you have submitted applications. You can also remove an application here.

You must complete the **Enrollment Information** screen for each campus. SLO does have additional information you will need to complete.

Be sure to read the information about each campus's application as it may be different.

After you finish each page, save the information.

Navigation buttons for the parts of the application are on the left side of the screen for each campus's application. Parts you have completed will be checked. You should click Save button each time you finish a part.

If "error message" comes up in red print after you "save", you must complete the omitted question(s).

If you need to stop and come back to application, be sure to "Save and Log Off" especially if you are using a public computer.

You are registering for "Fall term."

For "Major" SLO and Maritime Academy are the only campuses that students must declare a major. Others will accept "Undeclared."

At "interested in credential program?" click "not interested at this time."

Housing; find out when you can make a deposit as many facilities are full before May 1.

At "Entry Status" click "Graduating High School Senior with no college credit" or "Graduating High School Senior with college credit" whichever applies to you.

Personal Information: if you don't have a social security number leave it blank.

Your CSIS # is found on the lower left side of your transcript.

All of you are "dependent students"

California residency information:

Residency Information: if you have never lived outside of California, leave "Previous Residency" blank.

High School Information:

If you have attended other high schools in addition to SDA you must list those schools. Do not list community colleges here.

To send scores from SAT send to 3594 and the scores will be sent to all CSU campuses. See below for sending ACT scores.

ACT/SAT: if you have not received your scores yet, leave that blank.

Early Assessment Program: Results from a portion of the STAR test and additional essay from last spring.

College Information: If you took a class at a community college, list the college here.

High School Preparation: Term type: click on “Semester” not “Quarter” All 1st and 3rd quarter grades go under “Fall” and all 2nd and 4th quarter grades go under “Spring”

You will list only the UC/CSU a-g subjects.

Be sure the grade level and year correspond.

For repeated classes, list only the higher grade if already completed. If not list first grade and then put second class “In Progress” or “Planned.”

Do not report “W” classes

Only Honors Pre Calculus and all AP courses will count as Honors/AP

When finished adding the information for each class, be sure to click on “Add Course”

If you have to edit information when finished click on “Edit”

Add your college course in the appropriate area.

High School GPA; calculate only the courses you have listed on the application after 9th grade.

We suggest you use the CSUMentor’s GPA Calculator.

See your counselor if you think you may have “additional non a-g courses” to add.

Educational Opportunity Program complete the information if you think you qualify. There is an additional EOP Supplemental application that can be found online (at the first page of “Apply Online” then scroll down to EOP.

Fee Waiver: Can be used for up to 4 campuses. Answer questions to determine your eligibility. You cannot change your answers after you click the “Calculate my fee waiver eligibility.” You must sign the signature page.

“Review Your Application” before submitting. Once submitted, no changes can be made.

Payment: check, money order or credit/debit card for \$55 for each campus.

Do not put dashes in your credit card number.

After you click the submit button you will be asked about your ACT scores. Once you have sent a request to send scores to one CSU campus you then do the following:

- 1) www.csumentor.edu
- 2) Click on the Plan For College tab
- 3) Click on High School Students
- 4) Click on Grades in Specified Courses and Test Scores
- 5) Scroll down to ACT and then click on ACT Scores Manager and follow the directions

After you submit payment, print the Application Agreement Statement.